

## HIGHLAND RETREAT RATES

May – November 2023

### General notes:

- All rates are based on a two-night retreat. **One-night retreats include a surcharge** based on arrival/departure times. **Discounted rates are available for extended stays** of 3 nights or more during the summer mid-weeks (Memorial Day to Labor Day) and 2 nights or more during other mid-weeks.
- Retreats of 2 or more nights can be booked up to 2 years in advance. Larger groups can book 1-night retreats up to 6 months in advance; individuals can only book a 1-night stay a month in advance.
- Children 15 and under staying with their parents as part of a family retreat are free. For retreats for youth/children, those 5 and under staying with their parents are free.

### Highland Retreat's year-round facilities

*All year-round facilities have AC and heating systems, and most have wireless internet for guest use. Kitchens in these facilities are stocked with dishes, pots and pans, utensils, etc., as well as appliances.*

**MOUNTAIN VIEW RETREAT CENTER:** *This building has several meeting spaces and 14 motel-style bedrooms. Each bedroom has a queen bed, two twin beds, and a bathroom; linens and towels are provided.*

- **Base rate is \$92.00 per room per night.** This rate includes a portion of the meeting space cost and overnight fees for up to 2 adults (ages 16 and up). If more than 2 adults are staying in the room, add \$14.00 per person.
- Meeting spaces are included in group reservations based on the number of rooms reserved.
  - Hearthside meeting room and the main kitchen require a 7-bedroom minimum reservation.
  - Crestview meeting room/kitchen requires a 4-bedroom minimum reservation.
  - To use all the meeting spaces, a 11-bedroom minimum reservation is required.
- Room rates may be discounted when individual rooms are reserved without use of a meeting space.
- Extra people coming for the day without overnight reservations will have a day guest fee of \$6.00 per person.

**RED OAK LODGE:** *This building has several meeting spaces, two bedroom wings, and one private suite. Each wing has four bedrooms containing 3 sets of bunk beds (6 mattresses, 5 twin size and 1 double) and two dorm-style bathrooms; linens are NOT provided in the bedroom wings.*

- **Base rate is \$962.00 per night for the whole building.** This rate includes 2 meeting rooms and kitchens; both bedroom wings (8 bedrooms and 4 bathrooms); exclusive use of the porch, lobby, and game room; and overnight fees for up to 24 adults (ages 16 and up). If more than 24 adults are staying, add \$14.00 per person.
- Smaller groups may reserve half the building for \$568.00 per night. This rate includes 1 meeting room and kitchen; 1 bedroom wing (4 bedrooms and 2 bathrooms); shared use of the porch, lobby, and game room; and overnight fees for up to 16 adults (ages 16 and up). If more than 16 adults are staying, add \$14.00 per person.
- The private suite can be added to a reservation for \$73.60 per night. Suite contains a queen bed, a bunk bed with 2 twin mattresses, and a private bathroom; *linens and towels are provided in the suite ONLY.*
- Extra people coming for the day without overnight reservations will have a day guest fee of \$6.00 per person.

**DOGWOOD COTTAGE:** *This building has a kitchen/dining/living room, a bathroom, and two bedrooms. Each bedroom has a queen bed and a bunk bed (2 twin mattresses). Linens and towels are provided.*

- **Base rate is \$124.00 per night for the cottage.** This rate includes overnight fees for up to 4 adults (ages 16 and up). If more than 4 adults are staying in the cottage, add \$14.00 per person.

**CREEKSIDE COTTAGE:** *This building has a kitchen/dining/living room, a bathroom, a sunroom/porch, and one bedroom with a queen bed. The couch pulls out into a twin bed. Linens and towels are provided. Wi-Fi NOT available at Creekside.*

- **Base rate is \$104.00 per night for the cottage.** This rate includes overnight fees for up to 2 adults (ages 16 and up). If more than 2 adults are staying in the cottage, add \$14.00 per person.

## Highland Retreat's seasonal camping facilities

*All campsites and camping cabins have a fire ring and picnic table.  
Bathrooms and showers are available in several nearby bathhouses.*

**CAMPING CABINS:** *Each of the 9 simple A-frame cabins in the lower grounds has 6 sets of bunk beds (12 mattresses, 11 twin size and 1 double) and basic electricity. Most cabins have fans, but no AC or heat.*

- **Base rate is \$52.00 per night for each cabin.** This rate includes overnight fees for up to 4 adults (ages 16 and up). If more than 4 adults are staying in the cabin, add \$10.00 per person.

**CAMPSITES:** *There are 11 sites in the Upper Highland Campground and 16 in the Lower Highland Campground. While there are a few "primitive" sites, most sites do have access to water and electrical hookups, and several also have sewer.*

- **Base rate for each campsite will vary from \$30.00-\$50.00 per night based on the site amenities.** The site rate includes overnight fees for up to 3 adults (ages 16 and up). If more than 3 adults are staying at a campsite, add \$10.00 per person.
  - Sites with 50A electric are \$50.00 per night.
  - Sites with 30A electric are \$42.00 (ground) or \$46.00 (leveled gravel pad) per night.
  - Primitive sites are \$30.00 (ground) or \$36.00 (leveled gravel pad) per night.

**GROUP CAMPING:** *Different rates apply for groups that reserve a pavilion and the surrounding campground area. There will be a set minimum charge for each group that covers the pavilion rental and the required number of campsites and/or camping cabins. Groups will assess actual facility usage during their campout, and then will pay either the minimum charge or the actual cost of the facilities used, whichever is greater.*

- **Mt. Everett Pavilion in the Upper Campground can be reserved with a minimum of 4 campsites** (sites 1, 2, 3, and 11). The minimum charge for this is \$448.00 for a 2-night stay in the summer, or \$436.00 after Labor Day.
- **Mt. Everett Pavilion can also be reserved with the entire main loop of the Upper Campground** (sites 1-3 and 6-11). The minimum charge for this is \$524.00 for a 2-night stay in the summer, or \$512.00 after Labor Day.
- **The Tabernacle Pavilion in the Lower Campground can be reserved with the 10 closest campsites and the 2 closest camping cabins** (sites 4-6 and 8-12, plus Sweet Birch and Poplar cabins). The minimum charge for this is \$874.00 for a 2-night stay in the summer, or \$838.00 after Labor Day.
- Any group camping reservation can include *more* than listed above, but not less.
- When calculating the actual cost of facilities used, groups can use these rates: \$50.00 per cabin per night; \$40.00 per unit per night with hookups; \$28.00 per unit per night without hookups.
- Youth groups will be charged \$10.00 per person per night, plus pavilion fees.

**PAVILIONS:** *Our 3 pavilions serve different group sizes and provide varied amenities.*

- Mt. Everett Pavilion is suitable for groups of 10-50 people. Located in the center of the Upper Highland Campground, this pavilion includes a fireplace, a refrigerator, and a dishwashing station.
  - **Base fee for Mt. Everett Pavilion is \$52.00 per night** in the summer, or \$46.00 after Labor Day. This fee includes day fees for up to 5 guests; additional fees will apply to groups with more than 5 day guests.
- Sassafras Pavilion, also known as the kitchen deck, provides sheltered seating for groups of 20-100. Located in the lower grounds, this pavilion includes 2 charcoal grills, plenty of electric outlets, and a large sink.
  - **Base fee for Sassafras Pavilion is \$100.00 per night** in the summer, or \$90.00 after Labor Day. This fee includes day fees for up to 10 guests; additional fees will apply to groups with more than 10 day guests.
- The Tabernacle Pavilion is suitable for groups of 30-250. Located in the Lower Highland Campground, this pavilion includes a large kitchen (containing appliances *only*), a stage, a circular fireplace, and a BBQ pit.
  - **Base fee for the Tabernacle is \$182.00 per night** in the summer, or \$164.00 after Labor Day. This fee includes day fees for up to 20 guests; additional fees will apply to groups with more than 20 day guests.
- Day fees for additional people who do not have overnight reservations are \$5.00 per person for a full day (\$4.00 after Labor Day) or \$3.00 per person for a half day.

## **Additional services**

**FOOD SERVICE:** *Guests may choose to prepare their own meals, or may request that Highland's food service staff prepare and serve some or all of their meals. More details and the full menu are available in the Meal Options document.*

- Our staff can prepare and serve meals from the large kitchens in Red Oak Lodge, Mountain View Retreat Center, or Sassafras Pavilion.
- Groups must have at least 15 people to request food service; the maximum group size is 100.
- Meal prices depend on the menu you select, but generally breakfasts are \$10.00, lunches are \$12.50, and dinners are \$15.00. No charge for children 5 and under.
- *Prices are subject to change based on current market values.*
- Menu and meal schedule should be finalized with the Highland office at least a month in advance of your stay. Groups are responsible to pay for the actual number of people who eat the meals, but *no less than 90% of the count given to the office one month prior to arrival.*

**WATER SERVICE:** *Groups who prefer to use bottled drinking water may add water service to their invoice.*

- A fee of \$75.00 covers a cooler and five of the 5-gallon bottles of water. Additional bottles are \$8.00 each.
- *Prices are subject to change based on current market values.*

**RECREATION OPTIONS:** *Highland's hiking trails, recreation fields (basketball, soccer, softball, tennis, etc.), disc golf course, etc. are available to Highland guests at **no additional cost**. Inquire at the main office if you need equipment.*

**SWIMMING POOL:** *Highland's pool is open from Memorial Day weekend to Labor Day weekend.*

- Pool fees are covered by overnight lodging rates or group day fees. Only day guests who are not included in an existing guest reservation will need to pay a fee to swim at the pool.
  - Swim fees, when required, are \$6.00 for adults, \$4.00 for children, or \$18.00 for a household of up to 5.
- On weekends, the pool is generally open to all Highland guests on Friday evenings, Saturday afternoons and evenings, and Sunday afternoons.
- Groups that will be at Highland during summer midweeks will be contacted about scheduling pool times in advance of their stay.

**ADVENTURE PROGRAMMING:** *For groups wanting some extra activities, our adventure programming options include a 350-foot zipline in the woods, a 32-foot-high climbing wall, and various teambuilding "low element" challenges.*

- Adventure programming should be scheduled in advance with Highland's main office, to ensure we have staff available to facilitate for your group.
- We recommend groups of at least 8 people for all programmed activities.
- Fees may vary based on your group size and the length of your scheduled programming, but the basic rates are:
  - Zipline: \$135.00 for up to 6 people, plus \$10.00 for each additional person.
  - Climbing wall: \$110.00 for up to 6 people, plus \$10.00 for each additional person.
  - Group Challenge Course: \$16.00 per person.

**AUDIO/VISUAL EQUIPMENT:** *If your group has need of a sound system, a digital projector, or a TV with DVD player, contact the Highland office to inquire about renting the equipment desired.*

- Prices will vary depending on the specific equipment you reserve, but the rental fee is always a one-time fee that can be added to your group reservation and bill. Some common requests are listed; inquire about others.
  - Digital projector: \$30.00
  - 2-speaker sound system: \$60.00
  - TV and DVD player: \$30.00