Sample template for a personal fundraising note – *please adapt to suit your specific situation*

*[date]*

Dear *[person’s name]*,

I’m excited to tell you about my upcoming summer ministry opportunity, and I’d like to ask you to help me through prayer and financial support.

This June and July, I will be serving on the summer camp staff at Highland Retreat! I am really looking forward to this, because *[add some personal details about why camp is important to you – maybe a way you’ve grown because of time spent at camp as a camper or staff member, or a reason you’re excited about camp’s mission]*.

Serving on the summer camp staff can be a challenging, tiring job, but it’s also a really important one. My role will be *[your job title]*. I will do a variety of things, like *[list a few aspects of your job description]*. I’m especially excited about the opportunities to build relationships with campers and share the love of Christ with them.

Highland Summer Camps are a type of mission field, and I’ll need support. First of all, I’d like to invite you to be on my prayer team. I would really appreciate your prayers throughout the summer. Specifically, I would ask you to pray for *[list 2 or 3 things that are especially on your mind – maybe that you have wisdom and energy, that you can connect well with your campers, that everyone stays safe, etc.]*. Let me know if you’d like to get email updates about prayer requests during the summer. *[If you include the previous sentence, make sure to follow up with occasional emails during the summer. Those can be very general, like, “Next week I’ll be working with a group of 8-10 year olds. Thanks for your prayers!”]*

I also want to give you a chance to support me financially if you are able. I will get paid for my service, but the regular salary is less than what I might be able to earn in another kind of summer job. I’m trying to raise some additional support through the Bless the Staff program that Highland Retreat has set up. The attached letter from Highland will tell you about the program. I’m hoping to raise $*[150 x number of weeks you plan to work / 0.80]*. Any support you can offer towards that will be appreciated.

Please let me know if you have any questions. Thanks for your consideration.

Love,

*[sign your name]*