



of the Mennonite Church

14783 Upper Highland Drive, Bergton, VA 22811

540-705-0554 • fax 540-705-0554 • info@highlandretreat.org • www.highlandretreat.org

Highland Summer Camp Scholarship Application

Background

We are glad you are considering requesting campership assistance through Highland Retreat. We want to help make it possible for any child to attend camp who wishes to. Scholarships are available for those with financial need through the Chad Bowman, Charles & Rhoda Hertzler, Matthew Trissel, and Jessica Sager Memorial Funds and the Highland Retreat Scholarship Fund. However, in order to ensure funds given to us are being used for those with the greatest need, we request that you complete this form. Our funds are limited, but we want to do our best to serve you and to make attending camp a possibility and not a hardship.

How to Apply

1. Complete scholarship application. Use one application per camper (you may copy this form).
2. If you are affiliated with a church or social service organization, please check to see whether they can assist you by providing financial support for camp tuition.
3. Seek permission from references (see back of this application) and obtain necessary signatures.
4. Make sure you have completed registration forms, and paid the minimum non-refundable and non-transferable deposit for each child (\$100.00 for week long overnight camps or \$60.00 for VBS Day Camp or The Lookout). Registration and deposits can be completed online, or sent by mail with this application.
5. Mail this application to the camp at:

Highland Retreat
Highland Summer Camps
14783 Upper Highland Drive
Bergton, VA 22811

6. We will notify you, as soon as we can, regarding the status of your application. If a scholarship is not granted, and you choose not to attend for this reason, your deposit will be refunded.

Fund Restrictions

1. A Scholarship may only be applied for one program per camper per summer.
2. Scholarship funds cannot cover the required per child deposit or bus fee (for VBS Day Camp).

(Continue application on back of this page)

Important note: If, as the requestor, you are not an immediate family member, we ask that you complete this form in full cooperation with the camper's parents or guardians.

General Information:

<p>Camper Information</p> <p>_____</p> <p>Clearly Print Full Name</p> <p>_____</p> <p>Birth Date</p> <p>_____</p> <p>Program Session</p> <p>_____</p> <p>Program Dates</p>

<p>Requestor Information (parent/guardian/agency)</p> <p>_____</p> <p>Clearly Print Full Name</p> <p>_____</p> <p>Relationship to Camper</p> <p>_____</p> <p>Address</p> <p>_____</p> <p>Phone</p>

Reference information: (Please use only non-family members as references. If no church/agency affiliation, provide a second character reference in place of a church/agency contact)

<p>Character Reference</p> <p>_____</p> <p>Print Full Name</p> <p>_____</p> <p>Relationship to Camper's Family</p> <p>_____</p> <p>Phone</p> <p>_____</p> <p>*Signature of Reference _____ Date _____</p> <p><i>My above signature affirms that I know the above requestor, affirm the financial need, and understand they are seeking financial assistance from Highland Retreat.</i></p>

<p>Church/Agency Contact</p> <p>_____</p> <p>Print Full Name</p> <p>_____</p> <p>Name of Church/Agency</p> <p>_____</p> <p>Phone</p> <p>_____</p> <p>*Signature of Reference _____ Date _____</p> <p><i>My above signature affirms that I know the above requestor, affirm the financial need, and understand they are seeking financial assistance from Highland Retreat.</i></p>

Explanation: (Briefly share the reason for the scholarship request. Attach additional paper if necessary.)

Tuition Assistance: (The following section should be used to calculate the assistance being requested.)

- Enter the total tuition (before discounts) for program you would like your child to attend in line 1. \$ _____ **Line 1**
- Enter the deposit for the program you would like your child to attend in line 2 (\$100 for most camps, \$60 for VBS Day Camp & Lookout). *The scholarship program cannot cover the deposit/bus fee.* \$ _____ **Line 2**
- If eligible for the sibling discount* enter \$50 in line 3. *Scholarships cannot double discounts. *The first child registered is not eligible for the \$50 sibling discount but each additional child is.* \$ _____ **Line 3**
- Subtract the amounts in line 'Line 2' and 'Line 3' from 'Line 1'. Enter the new amount in line 4. *Line 4 is the maximum amount of tuition assistance you may request. $L1 - (L2 + L3) = L4$* \$ _____ **Line 4**
- Is the camper affiliated with a church or social service agency (circle)? **Yes No** (circle one)
 If "yes" to question 5, what amount has the church/ agency committed towards the camp tuition? \$ _____
If you discussed financial assistance with a church/ agency representative and they are unable to help, enter '0' above.
- To determine the percent assistance you are requesting, multiply the percent discount by the amount in line 4. Next check the box which corresponds to the percent of tuition assistance you are requesting. *Scholarships cannot cover the deposit or duplicate discounts.*

.25 x Line 4	<input type="checkbox"/> 25% Assistance
.50 x Line 4	<input type="checkbox"/> 50% Assistance
.75 x Line 4	<input type="checkbox"/> 75% Assistance
1.0 x Line 4	<input type="checkbox"/> Max Assistance

Office Use: Date Processed: ____/____/____ Amount Approved: \$ _____ Posting Date ____/____/____